



# CLIFTON DIOCESE

## **ANNUAL REPORT**

**for the year ended**

**31 DECEMBER 2014**

**CLIFTON DIOCESAN TRUST**  
**ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

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**CLIFTON DIOCESAN TRUST**  
**TRUSTEES REPORT**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

## **INTRODUCTION**

The Trustees present their report and the audited financial statements for the year ended 31 December 2014.

The Financial Statements comply with current statutory requirements, the Statement of Recommended Practice "Accounting and Reporting by Charities" (SORP 2005) and the Charity's governing Trust Deed.

## **CONSTITUTION**

Clifton Diocesan Trust was established under a Declaration of Trust dated 6<sup>th</sup> May 1934 as amended by a scheme dated 19<sup>th</sup> August 1996 and further amended by a scheme dated 19<sup>th</sup> January 2007 and is a registered Charity No. 233977. Its Trustee is the Clifton Catholic Diocesan Trustees Registered, a body corporate established by the Charity Commissioners under the Charitable Trustees Incorporation Act, 1872.

Details of the Trustees who served in the year together with information on the structure, management and legal and administrative details are set out on pages 1-8 to 1-14.

The Diocese covers the local authority areas of Bath & North East Somerset, City and County of Bristol, Gloucestershire, North Somerset, Somerset, South Gloucestershire, Swindon and Wiltshire. The Diocese serves its people through 107 parishes, 45 maintained schools, 17 academies and 9 independent schools and the Diocesan central agencies.

The principal objects of the charity are the advancement of the Roman Catholic religion, the relief of poverty, the maintenance of the Roman Catholic churches and the provision of Roman Catholic education within the Diocese of Clifton.

## **THE CHURCH**

We believe and proclaim that our Lord and Saviour Jesus Christ revealed to us the need to keep two great commandments. The first was to love God and the second was to love our neighbour. Jesus said that this was the whole meaning of the Law and the Prophets which are to be found in the Old Testament, which is the first part of our sacred book - The Bible. The second part of the Bible is called The New Testament and shows us through the life, death and resurrection and teaching of Jesus Christ and his early followers how to live out these commandments in our daily lives.

The worshipping members of our Church will meet in our churches at weekends to celebrate the Eucharist. We consider this to be the source and summit of our worship of God. However, our church buildings are also generally places of daily worship and most are open for many hours each day as a place for anyone to come and share our sacred space. In many of our towns and cities these buildings are not just places of witness but clear and tangible havens of peace for all to visit and seek to find an inner peace and harmony through a sense of the nearness of God.

As well as our Sunday worship our parishes are places where we celebrate the milestones of the great highs and lows of our existence. Here we welcome our new members at Baptism and then at Holy Communion when they have reached an age of reason and are able to more fully participate in our Eucharist. As teenagers we prepare them for the challenges of adolescence with the Sacrament of Confirmation. Later when, as men and women, they find and fall in love with their partner for life we celebrate the Sacrament of Marriage. As life's journey goes on, for some this can mean poor health either in the long term or the short term and at home or in hospital, we anoint them in the Sacrament of the Sick. On death, a Catholic funeral service is a celebration of life and a sign of our trust in God's eternal loving care, as we return our loved ones to the dust from which they came.

To undertake all of these Sacramental encounters, we look for men who will give their lives in the service of the Church and its community by offering themselves for ministry as Priests or Deacons. These are always ordained by a Bishop after they have undergone a long and rigorous period of formation and prayer.

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**TRUSTEES REPORT CONTINUED**  
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## **PUBLIC BENEFIT**

The Trustees confirm that they have complied with the duty in section 4 of the Charities Act 2011, to have due regard to public benefit guidance published by the Charity Commission, in determining the activities undertaken by the Charity. In making this declaration, the Trustees consider the work of the Diocese in supporting our charitable objects and the sections below elaborate further on the key areas of benefit of our work to the public.

### **Access to our Churches**

Our churches are an important part of how our communities define themselves and they are a significant feature in many towns and cities. The majority of these buildings are between 30 and 150 years old and some are architectural gems. Some are listed by English Heritage. We are guardians of a heritage that has been passed on to us and we will always do our best to pass them on in good order to the next generation. All are subject to a need for constant maintenance and repair and this is a significant part of our overall expenditure.

### **Help to the needy**

When we come to love of neighbour then Jesus Christ was very clear that this did not just mean those who live next door to us, but all with whom we share this beautiful God given planet. Our clergy and parishioners reach out not just to their own members, but also to all who may need their help. They can be found helping on soup runs and feeding the homeless, at night shelters and food banks, assisting disabled adults and children, visiting the sick at home, in a nursing home, or in hospital, dealing with Fair Trade and a whole range of Green issues, working for justice and peace at home and abroad, helping with asylum issues and counselling those with all sorts of problems. Finally, raising awareness of the plight of the marginalised in many parts of the world, and raising funds to give practical assistance to such areas and peoples.

### **Coordinating collective fundraising efforts**

For accounting purposes, the money that churchgoers raise for third parties is not classified as church income. However the reality is that without the help and structure of the Church, these funds would not be raised. So for the Church, charity is not a welfare activity which could be left to others, but an integral part of what it means to be a person of faith and a member of the Roman Catholic Church.

### **Education**

The number of primary and secondary schools with which we are involved, makes us a significant figure in the field of education. We are involved with as many, if not more schools, than many local education authorities. Whilst our primary thrust is to provide places for Catholic children, it is also true that the schools have a significant number of pupils and staff from other Christian traditions and other faiths. We constantly encourage via our central agencies to make sure that all our schools are striving for excellence for all pupils and we value the contribution that these schools make to their local communities. We always aim to have our schools as beacons of excellence, not only in academic but also in faith and morals. In this way we help to show our love of neighbour.

### **Major Emergency Plan**

In 2014 the Diocese agreed to be the base for the Major Emergency Plan programme. This is an organisation under the direction of the senior chaplain to the Avon and Somerset Police. It provides personal support to emergency services staff and the victims of significant events such as flooding or a terrorist attack. The volunteers providing the support are drawn from churches of all denominations and other faith groups are being encouraged to participate. The Diocese provides meeting rooms and computer services to the programme. In the event of an incident, the Diocese can provide 24 hour office space for those directing the support services.

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**FOR THE YEAR ENDED 31 DECEMBER 2014**

**OBJECTIVES AND ACHIEVEMENTS IN THE YEAR**

In pursuing the mission proclaimed in its diocesan pastoral guidelines 'Called to be a People of Hope', Clifton Diocese fulfils its purpose through three principal avenues.

**Parishes**

The 107 parishes comprising the Clifton Diocese form the core of our Catholic community. They are served by 69 secular priests and 14 priests from orders and other missions. The priest fulfils the central role in the parish ministering sacraments, leading worship and in wider ministry to the faithful and the community at large.

The reduction in the number of men being ordained to the priesthood is a significant challenge to maintaining the established parish structure. Acknowledging this, work on the implementation of the plans laid out in "Parishes in Communion for Mission" continued during 2014 with parishes being encouraged to work more closely together in the mission of the Church often sharing a priest with a neighbouring parish. This trend also depends on the increased involvement of lay support both voluntary and paid.

Clifton Diocese is also fortunate to be served by a team of 56 permanent deacons who are vital to the pastoral life of the Diocese. The deacons offer ministry to the Church sometimes alongside, and woven into, a full working career and family life. In many parishes that share priests the Deacon works under the direction of the priest in the delivery of pastoral care.

The parishes co-operate as 13 deaneries. This structure facilitates local collaboration and provides a collegiate environment for parish priests. Each deanery has a pastoral council presided over by a dean and containing representatives of each member parish. In turn each deanery pastoral council is represented on the Diocesan Pastoral Council.

The parishioners fund both the upkeep of the church buildings and the accommodation and living costs of their priests. In addition to this responsibility they contribute through a parish levy to the support of the diocesan departmental structure and to a huge range of external charities and groups. In addition to the financial contribution the parishioners contribute with time and effort both to the running of their parishes and to the wider community through groups providing local support and welfare services. Some of our parishes are operating in communities facing the challenges of unemployment and social deprivation and community building is integral to the work of these parishes.

**Curia and Central Agencies**

The Bishop is appointed by the Pope as chief shepherd, teacher and sanctifier of the diocesan flock in the Diocese. The Bishop, also, has a role as the leader of an organisation with 140 employees, assets of £41m and a budget of £9m. He is advised by a Bishop's Council of senior clergy and chairs the Board of Trustees formed of both clergy and lay members.

The central administration consists of departments covering Schools and Colleges, Finance, Property and Communications. All are headed by experienced professionals with appropriate qualifications. The work of the administrative departments supports the delivery of pastoral work in the parishes either directly through the Youth Work, Schools and Colleges, Safeguarding and Adult Education and Evangelisation or more indirectly through the administration of diocesan assets by the Finance and Property Departments. All, however, seek to promote and protect the interests of Clifton Diocese and the wider Catholic Church.

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The Adult Education and Evangelisation department works to form and nurture the Catechists of our diocese, support deanery and parish pastoral councils, provide opportunities for prayer and recollection, draw our diocesan community together in liturgical celebration as well as work closely with those responsible for the on-going formation of our priests, those who work closely with our young people, and those who are engaged in the formation for the permanent diaconate in our diocese. It facilitates a number of opportunities designed to help people to deepen their own faith and to be able to share their faith with others.

### **Property**

The Diocese has a wide ranging property portfolio that provides both the operational base for our pastoral work and accommodation for serving and retired clergy. It represents both a significant asset and a significant maintenance liability. Our challenge is to maintain and use these assets for the spiritual, pastoral, social and ecumenical work of the parishes within the constraints of a both limited parish budget and a very small property department. During the year the Property Surveyor has been heavily involved in schools' property issues as well as those related directly to parish properties. During the year the site of the former Christ College School in Cheltenham was disposed of. Part of the proceeds of sale are ring fenced for future education purposes.

Plans were developed for reroofing our Cathedral and we are very grateful for the support received from the World War One Fund which has enabled this project to go ahead during 2015.

### **Education**

Provision of primary and secondary education for the children and young people of our parish communities continues to be a central pillar of diocesan work.

In October 2014 construction started on the new Holy Cross School in Swindon. This will provide 420 primary school places in a town which is short of places. The Diocese is providing the land and capital funding to add to the funding being provided by the Department for Education and Swindon Borough Council.

We gratefully acknowledge the dedication and support of our school governors who act in a voluntary capacity to provide governance and oversight of Catholic schools. It is recognised that the task of being a school governor is a challenging one and the Schools & Colleges department has re-launched an updated programme of governor training which governors are expected to attend.

### **Communications**

In 2014 the Diocese continued to maintain a high standard of communications. A new Diocesan website was launched which features a wide range of subjects many of which address ethical and moral issues such as human trafficking and poverty. In 2015 the Diocese will continue to maintain a high standard of communications locally within the diocese and nationally. Working across local and national media, the Communications Department will continue to have high profile exposure in print and radio.

## **FUTURE PLANS**

### **Parishes**

To address the shortage of priests the work of the Director of Vocations is continuing to encourage men to explore the idea of vocations to the priesthood. Several men are following the training programme for the Permanent Diaconate which will strengthen leadership in parishes. In 2014, two parishes appointed lay pastoral assistants who will provide pastoral support in their parishes to free up priests to concentrate on other areas of their specific ministry.

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**Curia and Central agencies**

Work has continued on developing Diocesan strategies and operational plans which focus finite resources as efficiently as possible on the mission of the Diocese. Parishes were encouraged to be open with their parishioners about the financial needs of their parish and to consider increasing their financial contributions. Parishes that have done this have experienced increases in their income. The new Diocesan Governance Framework was launched in 2014 which devolves more responsibilities to the sub-committees of the Diocese. This new framework will provide more focused analysis of strategies and plans which will result in more effective decision making processes to support the work of the Diocese.

**Education and Young People**

As mentioned above the diocesan committee structures through which schools are supported are being enhanced. An operational structure is being developed which will enable the sharing of the skills and experience of educationalists from across the diocese. This will support the dissemination of best practise for teaching, administration and governance. More attention is being given to the role that governors play in delivering high quality education by the Diocese providing training and guidance.

The Trustees have decided that more resources should be applied to programmes for young people in the Diocese and an additional youth officer will be appointed in 2015.

**RISK ASSESSMENT**

The Trustees have identified the major risks to which the Diocesan Trust is exposed, and are satisfied that systems are in place to mitigate exposure to those risks. Trustees regularly review the Charity's risk assessment. In 2015, updated health and safety guidelines will be published, a full time health and safety officer appointed and a new training programme launched for parish health and safety representatives.

**VOLUNTEERS**

Special mention should be made of the large number of volunteers who help in all areas of the work of the Diocesan Trust. Without their assistance our parishes in particular could not function. The Trustees, parish clergy and our employees are most grateful to them for giving so much time and effort for us. Certain volunteers such as treasurers, school governors and parish safeguarding representatives are required to attend training courses so that they are properly equipped for their roles in the Diocese.

**FINANCIAL RESULTS**

The Financial Statements have been prepared in accordance with the principles contained in the Statement of Recommended Practice - Accounting and Reporting by Charities issued by the Charity Commissioners for England and Wales and in accordance with the accounting policies set out in note 1 to the Financial Statements.

The Financial Statements do not include any value for school properties as the Trustees consider that no meaningful value can be attributed to these assets, since they are not used directly by the Charity, do not generate income and cannot be disposed of in the open market or put to alternative use while such occupation, which may be indefinite, continues.

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### **Parochial**

The unrestricted offertory and donations income for the year was £5,315k (2013: £4,957k).

The charitable expenditure by the parishes rose by 3% to £6,667k (2013 £6,476k). In addition to the revenue costs £853k (2013: £50k) of expenditure on building improvements was capitalised.

The net incoming resources of the parishes before transfers was £1,409k (2013: £903k) of which £1,244k was unrestricted (2013: £866k).

Overall Parish Funds increased in the year by £533k (2013: £67k) including gains of £19k on fixed asset investments (2013: £158k gain). Total Parish Funds at 31 December 2014 amounted to £22,648k (2013: £22,115k) of which £20,852k (2013: £20,367k) was unrestricted. Freehold land and buildings account for £12,952k (2013: £12,467k) of total Parish Funds.

### **Curial**

Curial income was £6,468k compared to £2,216k in 2013. This included profit on the sale of buildings of £5,608k (2013:£1,277k). Charitable expenditure was £1,357k (2013 £1,523k). These costs are recovered by means of a levy on the parishes and the investment income received on curial deposits.

The incoming resources of the Curia before the levy from parishes were £5,032k (2013: net incoming resources, £617k) of which £2,673k was unrestricted (2013: unrestricted incoming resources £510k).

Overall, Curial Funds increased in the year by £6,007k (2013 increase £2,188k) including gains on fixed asset investments of £80k (2013: £576k gain).

Total Curial Funds at 31 December 2014 were £18,732k (2013: £12,725k) of which £13,934k (2013: £10,304k) were unrestricted. Total Curial Funds include £882k (2013: £974k) net balances due from parishes.

## **INVESTMENT POWERS**

Under the Trust Deed of the Charity, the Trustees may invest any money in any manner in which trust money may be invested, according to the law for the time being in force and also in the purchase of real property of any nature or tenure. In the case of property held as permanent endowments, no investment may be made in any manner not authorised by or without such consent required by the instrument creating the permanent endowment and no sale or exchange of real property shall be made without the consent of the Charity Commissioners.

### **Investment Policy and Performance**

Investment balances are managed by Smith and Williamson on a discretionary basis. The aim is to maintain the purchasing power of the capital while maintaining an income stream. General diocesan deposits are invested in a spread of short term bank deposits. During 2014 following a review of anticipated cash flows a secondary investment portfolio was established with a smaller proportion of equities in the anticipation of generating better returns than fixed interest deposits.

The Investment committee review the performance of the main portfolio against the appropriate indices. The primary benchmark index is RPI with a secondary benchmark of the APCIMS Balanced Index. The funds rose overall during the year in line with the general markets The Trustees remain confident that the performance demanded by the investment policy will continue to be achieved in the longer term although the markets are expected to be volatile.



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**Combined Parochial and Curial Transactions**

The statement of financial activities on pages 3 and 3a shows the following make-up of the increase in funds in 2014:-

	Parochial Funds		Curial Funds		Total	
	2014 £'000	2013 £'000	2014 £'000	2013 £'000	2014 £'000	2013 £'000
Net Incoming (outgoing) Resources After Transfers	514	(91)	5,927	1,611	6,441	1,520
Realised Gains (losses) on Fixed Asset Investments	(10)	18	(44)	140	(54)	158
Unrealised gains on Fixed Asset Investments	29	140	124	437	153	577
Net Movement in Funds	533	67	6007	2,188	6,540	2,255

The Investment Committee continues to invest Diocesan funds in accordance with an ethical policy which was amended during the year to specifically exclude investments in companies which receive more than 10% of their revenues from:

- Adult entertainment
- Production of contraceptives
- Healthcare relating to abortions
- Military/armaments
- Gambling
- Tobacco
- Alcohol

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**RESERVES POLICY**

The reserves of the Charity are those funds that are freely available to be spent in pursuing the Charity's objects. Permanent endowment, restricted and designated funds are not included in free reserves. The free reserves of the Charity at the financial year end were:

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Total Funds	41,380	34,840
Less: Permanent Endowment Funds	(800)	(791)
Restricted Funds	(5,794)	(3,378)
Designated Funds	(17,062)	(16,590)
	<hr/>	<hr/>
Free Reserves of the Charity	17,724	14,081
	<hr/> <hr/>	<hr/> <hr/>

The Trustees carefully monitor the level of free reserves as part of their longer term financial planning that includes not only the on-going programme of property repairs and new builds but includes a ten year programme of schools expenditure. The officers on behalf of the Trustees also monitor cash on a day to day basis to ensure liquid funds are available for routine expenditure.

In view of the nature of the Charity the Trustees consider that the holding of reserves is necessary to provide a buffer against short term fluctuations in income and expenditure and to provide sufficient resources to implement long term projects which are by their nature uncertain in their financial effect. In particular, the timing of the call for Diocesan funds for the schools' building programme will depend on the availability of DCSF funding. Free reserves have risen by £3,643k during the year. Such reserves represent 27 months recurring unrestricted expenditure (2013: 21 months). In the light of the long term characteristics of the expenditure plans the Trustees consider that the Charity should maintain free reserves of at least 24 months recurring unrestricted expenditure. The current level of reserves reflects the benefits of some recent one-off transactions such as the sale of Woodchester Convent during 2013 and the former Christ College school site in 2014. The Trustees are also taking into account significant future capital expenditures such as the major refurbishment works at the Cathedral.

The parochial free reserves form £7.9m (2013: £7.9m) of the total £17.7m (2013: £14.1m). It should also be noted that whilst the balance sheet shows "cash at bank and short term deposits" of £26.3m (2013: £21.2m), this balance sale proceeds of £6.5m (2013: £7.1m) held for future schools building projects and other funds held of restricted purposes.

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## **STRUCTURE GOVERNANCE AND MANAGEMENT**

**Trustees.** The Bishop is empowered to appoint and remove all trustees. The trustee body is made up of clergy and lay faithful of the Diocese. There are 15 trustees of which the Bishop is the chairman. The 7 clerical trustees are appointed for their expertise in parochial, spiritual, pastoral and canonical expertise. The 8 lay trustees are selected for their wide ranging business and educational expertise. Additional trustees would be appointed if it was perceived that there was a significant skill or knowledge gap on the board.

New trustees are given an induction which includes a pack of information on the constitution, governance and operation of the diocese. All trustees are expected to be familiar with the central departments and the parishes of the diocese. The board has established a number of committees to look at specific aspects of the Charity and they report back to the main board.

A list of the trustees and the key committees of the Diocese are set out below:

**Trustee:**

Clifton Catholic Diocesan Trustees Registered  
St Ambrose  
North Road  
Leigh Woods  
Bristol BS8 3PW

**Trustees of Clifton Catholic Diocesan Trustees Registered:**

Right Reverend Declan Lang, Bishop of Clifton (Chairman)  
Rev. Mgr. Canon Bernard Massey VG (Vice Chair) (Moderator of the Curia)  
Rev. Mgr. Canon William Slattery VG  
Rev. Canon Richard Dwyer  
Rev. Canon John Cunningham  
Rev. David Mills  
Rev. Deacon Paul White (appointed 13/02/2015)  
Mr Peter Baxter  
Mr Stephen McNulty  
Dr Giles Mercer  
Mr John Mill (resigned 09/07/2014)  
Ms Ruth FitzJohn  
Mrs Margaret Young  
Mrs Catherine Hipkiss (appointed 04/02/2014)  
Dr Timothy Coyle  
Mr Michael Setter (appointed 13/02/2015)

**Secretary:**

Miss Alessia Dini (resigned 28/01/2015)  
Miss Louise Opie (appointed 28/01/2015)

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**SUB COMMITTEES**

The members of the eight main sub committees are as follows (trustees denoted with (T)).

**The Audit Committee:**

Rev. Mgr. Canon Bernard Massey (T) (Chairman)  
 Mr John Kyffin

This committee is made up of a minimum of a trustee (Moderator of the Curia) and 1 lay member. The Diocesan Secretary and Diocesan Finance Administrator as well as the lead partner from our Auditors are in attendance. They meet twice per year.

**The Investment Committee:**

Rev. Mgr. Canon Bernard Massey (T)  
 Mr Peter Baxter (T)  
 Dr Timothy Coyle (T)  
 Mr Martin Appleby (Chairman)  
 Mr Edward Corrigan  
 Mr John Rodgers  
 Mrs Fiona MacPherson

This committee is made up of 3 trustees and 4 lay professional members and meets with the lead member from our Investment House. The Diocesan Secretary and Diocesan Finance Administrator is in attendance. It generally meets twice per year but in volatile times has a mechanism in place to meet more frequently.

**The Priests' Retirement Fund Committee:**

Rev. Canon Alan Finley, (Chairman) resigned 04/09/2014  
 Rev. Mgr. Canon P Gabriel Leyden, VG (T) (resigned 05/09/2012)  
 Rev. Mgr. Canon Bernard Massey VG (T) (Moderator of the Curia) resigned 04/09/2014  
 Rev. Canon B MacDonald resigned 04/09/2014

This committee was disbanded and the new Clergy Welfare Committee set up to give counsel and support for all aspect of Clergy Welfare.

**The Property Committee:**

Rev. Mgr. Canon Bernard Massey VG (T)  
 Rev. David Mills (T) (Chairman)  
 Rev. Deacon Paul White (appointed 13/02/2015)  
 Mr Peter Baxter (T) (resigned 06/05/2015)  
 Mr John Mill (T) (resigned 09/07/2014)  
 Mr Stephen McNulty (T)  
 Mr Michael Setter (T) (appointed 13/02/2015)

This committee is made up of trustees with the Diocesan Surveyor, Diocesan Secretary and the Diocesan Finance Administrator in attendance. Its role is to look at all property related issues in parishes and to give approval for small works (up to £250k) and where possible to make recommendation to the main board for approval on works over this limit. The property committee generally meets monthly. The Diocesan Surveyor and the Diocesan Finance Administrator have a further delegated responsibility according to a schedule approved by Trustees.

**The HR Committee:**

Right Reverend Declan Lang, Bishop of Clifton (Chairman) (T)  
 Rev. Mgr. Canon Bernard Massey VG (T)  
 Rev. David Mills (T) (appointed 01/01/2015)  
 Mrs Catherine Hipkiss (T) (appointed 04/02/2014)  
 Dr Giles Mercer (T) (resigned 31/12/2014)

This committee is composed of 4 trustees as well as having the support of a professional Personnel Advisor who is retained by the Diocese to give information and advice as needed. This committee deals with all personnel related issues in the diocese. It is chaired by the Bishop with the Diocesan Secretary in attendance.

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**The Finance Committee:**

Rev. Mgr. Canon Bernard Massey VG (T) (Chairman)  
 Dr Timothy Coyle (T)  
 Rev. David Mills (T)  
 Rev. Gerry Walsh  
 Ms Ann Bevan

This committee is composed of three trustees plus two other financial experts with the Diocesan Secretary and the Diocesan Financial Administrator in attendance. The committee generally meets monthly and oversees all aspects of the diocesan finances.

The Diocesan Trustees decided in 2014 to set up two new committees to review the management of Diocesan Risk and Health and Safety. It is the intention of the Trustees to subsume these two new committees into the Audit Committee once the review is completed and any new processes are operating satisfactorily.

**The Risk Committee**

Mrs Margaret Young (T) (Chair) (appointed 08/01/2015)  
 Rev. Mgr. Canon Bernard Massey VG (T) (appointed 08/01/2015)  
 Ms Ruth FitzJohn (T) (appointed 08/01/2015)  
 Rev. Deacon Paul White (T) (appointed 13/02/2015)  
 Mr Peter Baxter (T) (appointed 08/01/2015)

This committee is composed of five trustees with the Diocesan Secretary and the Diocesan Financial Administrator in attendance. The committee generally meets six times a year and oversees all aspects of Risk Management.

**The Health and Safety Committee**

Rev. David Mills (T) (Chairman) (appointed 11/02/2015)  
 Mrs Margaret Young (T) (appointed 11/02/2015)  
 Mr Peter Baxter (T) (appointed 11/02/2015)  
 Mr Stephen McNulty (T) (appointed 11/02/2015) (resigned 13/05/2015)

This committee is composed of three trustees with the Diocesan Secretary, the Diocesan Surveyor and the Health and Safety Officer in attendance. The committee generally meets six times a year and oversees all aspects of Health and Safety.

**Safeguarding Commission.**

This has 1 priest, 1 deacon and 7 lay members with extensive experience in the whole area of safeguarding. The Safeguarding Coordinator is in attendance. It meets 6 times per year. It gives advice to the Bishop and Board of Trustees on all aspects of safeguarding within the diocese.

**As well as these committees there are several others that report indirectly to the board.**

**Clifton Catholic Diocesan Education Foundation.** This is a company limited by guarantee and the Board of Directors is formed from experienced educationalists from across the Diocese. The work is supported by director led sub groups and informed by regional partnership groups of schools. It deals with all aspects of education from 4 - 19 years. The Director of the School and Colleges Department presents a report to every trustees meeting.

**Council of Priests.** The priests in this body meet at least twice per year to advise and discuss with the Bishop on a variety of pastoral issues that are relevant to the diocese.

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**Diocesan Pastoral Council.** This council is made up of a mixture of lay and clerical members from around the diocese, together with some staff from the central departments. It meets 3 times per year to look at strategic planning to deal with the pastoral needs of diverse communities that make up our parishes and deaneries.

**Bishops Council.** This confidential council is composed of the 2 Vicars General and the Judicial Vicar (all of whom are trustees) who meet with the Bishop to discuss any aspects of the life of the Diocese that the Bishop wishes to air with them. It generally meets 5 times per year.

**Clergy Welfare Committee**

Rev. David Mills (T) (Chairman) (appointed 04/09/2014)

Canon Alan Finley (appointed 04/09/2014)

Canon Bosco MacDonald (appointed 04/09/2014)

Mgr. Richard Twomey (appointed 04/09/2014)

Rev. Deacon Trevor Jones (appointed 04/09/2014)

This committee deals with the welfare of all clergy but particularly those who due to age, infirmity or other circumstances are in need of assistance.

**The Trustees and Committees are supported in their work by the Diocesan departments.**

**Adult Education & Evangelisation.** This group work with the Director of Adult Education to ensure that there is a comprehensive range of training and formation opportunities presented to the laity and the clergy of the Diocese.

**Youth Work.** This comes under the above Department and this work is undertaken by a central Youth Coordinator who helps to stimulate and coordinate a wide range of youth activities around the diocese. It is also the central hub for the organisation of the Biennial World Youth Day which takes place around the globe.

**Property Services Dept.** This works both with the central curial offices and the individual parishes to deal with the vast range of issues associated with the parish buildings as well as issues relating to school property and land.

**Department for School and Colleges.** This department both advises the trustees of all aspects of education, and also works closely with the Catholic staff of the school and colleges of the diocese. It also has a service level agreement with schools to provide a range of services to each institution.

**Finance Department.** This deals with a multitude of financial and administrative aspects of the work of the Diocese. It not only coordinates the central finances and budgets of the Diocese but it also collects all parish levies and deals with all aspects of Gift Aided donations and salaries for the individual parishes and their staff.

**Parishes.** The 107 parishes in the Diocese have the day to day administration of the property and asset delegated to the Parish Priests who are advised by their parish finance committee.

**CLIFTON DIOCESAN TRUST**  
**TRUSTEES REPORT CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

**RELATED PARTIES****Subsidiary Charities**

The following charities' income, expenditure and assets have been included in the financial statements of Clifton Diocesan Trust in this and previous years. The amounts are not material and therefore we have not presented entity only financial statements.

CHARITY	REGISTERED NO.
Edith Mary Young Memorial Fund	201234
William Goldstone's Charity	211002
Charity of Mrs Sarah Ann Board	236616
Elizabeth Lady Herbert Foundation	309304
Heaven's Roman Catholic Orphanage for Girls	310187
The Countess Isabella Jane English Foundation	310230
The Carpue Foundation	310301
The Pratt Fund	310302
The Bessie Yates Sturges Scholarship	310303
Goldstone's Charity for Education of Students for Priesthood	311781
Lady Arundell of Wardour Bequest for Training of Students for the Roman Catholic Priesthood	313492
The Wigmore Trust	313830

The following charities have not been activated:-

Clifton Diocesan Clergy Fund	246069
St Francis of Assisi Roman Catholic Church Nailsea	292071
The Diocese of Clifton Education Trust	313215

**Subsidiary Company**

On the 26 August 1999 the subsidiary company, Clifton Parish Clubs Limited, (Registered in England, Company Number 3831775), was formed. The ordinary share capital is 100% owned by Clifton Diocesan Trust. The Subsidiary has not traded since incorporation. In accordance with the provisions of the Statement of Recommended Practice, Accounting and Reporting by Charities, consolidated accounts are not prepared on the basis that the subsidiary company is not material to the group.

**CHARITY INFORMATION**

<b>Charity Registration Number:</b>	233977
<b>Charity Address:</b>	St Ambrose North Road Leigh Woods Bristol BS8 3PW

**PROFESSIONAL ADVISERS**

<b>Auditors:</b>	haysmacintyre 26 Red Lion Square London WC1R 4AG
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**CLIFTON DIOCESAN TRUST**  
**TRUSTEES REPORT CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

**PROFESSIONAL ADVISERS (CONTINUED)**

**Bankers:**

National Westminster Bank Plc  
Commercial Office  
P O Box No 2702  
3 Temple Back East  
Temple Quay  
Bristol  
BS1 9BW

**Investment Manager:**

Smith and Williamson Investment Management  
Portwall Place  
Portwall Lane  
Bristol  
BS1 6NA

**Solicitors:**

Stone King Sewell  
13 Queen Square  
Bath  
BA1 2HJ

**SENIOR MANAGEMENT**

Mr Nicholas Tarr – Diocesan Secretary  
Mrs Coleen Collett – Director, Schools and Colleges  
Mrs Jane Dziadulewicz – Safeguarding Coordinator  
Ms Margaret Marshall – Financial Administrator  
Mr Derek Salmon – Diocesan Surveyor  
Rev. Christopher Whitehead – Director of Adult Education and Evangelisation



**CLIFTON DIOCESAN TRUST**  
**TRUSTEES REPORT CONTINUED**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

We are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires us to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the Charity and of the incoming resources and application of resources of the Charity for that period. In preparing these financial statements, we are required to:

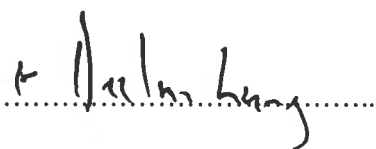
- Select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- Make judgements and estimates that are reasonable and prudent;
- State whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- Prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

We are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**AUDITOR**

haysmacintyre have indicated their willingness to continue in office and a resolution to appoint them for a further year will be put to the Trustees in October.

Approved by the Trustees on 23/10/2015 and signed on their behalf by:

.....  


Rt. Rev. D Lang  
 Bishop of Clifton  
 (CHAIRMAN)

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF**  
**CLIFTON DIOCESAN TRUST**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

We have audited the financial statements of The Clifton Diocesan Trust for the year ended 31 December 2014 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with Section 144 of the Charities Act 2011 and regulations made under section 154 of that Act. Our audit work has been undertaken so that we might state to the Charity's Trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

**Respective responsibilities of trustees and auditor**

As explained more fully in the Trustees' Responsibilities Statement set out on page 1-14, the trustees are responsible for the preparation of financial statements which give a true and fair view.

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act. Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's Ethical Standards for Auditors.

**Scope of the audit of the financial statements**

A description of the scope of an audit of financial statements is provided on the Financial Reporting Council's website at: [www.frc.org.uk/auditscopeukprivate](http://www.frc.org.uk/auditscopeukprivate).

**Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charity's affairs as at 31 December 2014, and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 2011 requires us to report to you if, in our opinion:

- the information given in the Trustees' Report is inconsistent in any material respect with the financial statements; or
- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.



**haysmacintyre**  
Statutory Auditor

*23 Oct*  
.....2015

26 Red Lion Square  
London  
WC1R 4AG

**CLIFTON DIOCESAN TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

	Notes	PAROCHIAL FUNDS			CURIAL FUNDS			TOTAL			
		General £'000	Restricted £'000	Endowment £'000	Total £'000	Unrestricted £'000	Restricted £'000	Endowment £'000	Total £'000	2014 £'000	2013 £'000
<b>INCOMING RESOURCES</b>											
From Generated Funds											
Voluntary Income											
Offerings		5,315	267	-	5,582	42	130	-	172	5,754	5,338
Legacies		249	166	-	415	5	121	-	126	541	277
Activities for Generating Funds											
Social clubs income		195	-	-	195	-	-	-	-	195	293
Other fundraising	3	964	-	-	964	104	-	-	104	1,068	1,220
Investment income & interest receivable	2	151	4	-	155	316	61	-	377	532	628
From Charitable Activities											
Rents Received		964	-	-	964	81	-	-	81	1,045	850
Other Incoming resources											
Net gain on disposal of fixed assets		1	-	-	1	3,373	2,235	-	5,608	5,609	1,275
<b>TOTAL INCOMING RESOURCES</b>		<b>7,839</b>	<b>437</b>	<b>-</b>	<b>8,276</b>	<b>3,921</b>	<b>2,547</b>	<b>-</b>	<b>6,468</b>	<b>14,744</b>	<b>9,881</b>
<b>RESOURCES EXPENDED</b>											
Cost of generating funds											
Charitable activities:											
Provision for Worship	6	2,611	-	-	2,611	64	-	-	64	2,675	2,593
Support of Clergy	6	2,669	-	-	2,669	438	174	-	612	3,281	3,268
Pastoral and Community	6	1,102	272	-	1,374	235	11	-	246	1,620	1,459
Education	6	13	-	-	13	432	3	-	435	448	679
Governance	8	-	-	-	-	79	-	-	79	79	75
<b>TOTAL RESOURCES EXPENDED</b>	<b>5</b>	<b>6,595</b>	<b>272</b>	<b>-</b>	<b>6,867</b>	<b>1,248</b>	<b>188</b>	<b>-</b>	<b>1,436</b>	<b>8,303</b>	<b>8,361</b>

**CLIFTON DIOCESAN TRUST**  
**STATEMENT OF FINANCIAL ACTIVITIES**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

Notes	PAROCHIAL FUNDS				CURIAL FUNDS				TOTAL	
	General £'000	Restricted £'000	Endowment £'000	Total £'000	Unrestricted £'000	Restricted £'000	Endowment £'000	Total £'000	2014 £'000	2013 £'000
NET INCOMING RESOURCES	1,244	165	-	1,409	2,673	2,359	-	5,032	6,441	1,520
<i>(Before transfers)</i>	(776)	(119)	-	(895)	894	1	-	895	-	-
Transfer between funds										
NET INCOMING RESOURCES	468	46	-	514	3,567	2,360	-	5,927	6,441	1,520
Other recognised Gains and Losses	17	-	2	19	63	10	7	80	99	735
NET MOVEMENT IN FUNDS	485	46	2	533	3,630	2,370	7	6,007	6,540	2,255
Fund Balances Brought Forward	20,367	1,565	183	22,115	10,304	1,813	608	12,725	34,840	32,585
FUND BALANCES CARRIED FORWARD	20,852	1,611	185	22,648	13,934	4,183	615	18,732	41,380	34,840

The net movement in funds above arises entirely from continuing activities.

The notes on pages 6 to 27 form an integral part of these financial statements.

**CLIFTON DIOCESAN TRUST**  
**BALANCE SHEET AS AT 31 DECEMBER 2014**

		2014			2013		
	Notes	Parochial £'000	Curial £'000	Total £'000	Parochial £'000	Curial £'000	Total £'000
<b>Fixed Assets</b>							
Tangible Fixed Assets	10	12,972	1,323	14,295	12,494	1,352	13,846
Investments	11	2,427	5,689	8,116	2,419	4,597	7,016
		15,399	7,012	22,411	14,913	5,949	20,862
<b>Current Assets</b>							
Debtors	12	127	850	977	201	809	1,010
Cash at Bank and Short Term Deposits		8,153	18,155	26,308	8,121	13,547	21,668
<b>Creditors: Amounts Falling Due Within One Year</b>	13	(149)	(8,087)	(8,236)	(147)	(8,553)	(8,700)
<b>Parochial/Curial Balances: Amounts Falling Due Within One Year</b>							
Due from Curia/Parishes		-	6	6	1	8	9
Due to Curia/Parishes		(6)	-	(6)	(8)	(1)	(9)
Loans (to Parish)/from Curia		(280)	280	-	(201)	201	-
<b>Net Current Assets</b>		7,845	11,204	19,049	7,967	6,011	13,978
<b>Total Assets Less Current Liabilities</b>		23,244	18,216	41,460	22,880	11,960	34,840
<b>Creditors: Amounts Falling Due After More Than One Year</b>	14	-	(80)	(80)	-	-	-
<b>Parochial/Curial Balances: Amounts Falling Due After More Than One Year</b>							
Loans (to Parish)/from Curia		(596)	596	-	(765)	765	-
<b>Net Assets</b>		22,648	18,732	41,380	22,115	12,725	34,840

**CLIFTON DIOCESAN TRUST**  
**BALANCE SHEET AS AT 31 DECEMBER 2014 (CONTINUED)**

	Notes	2014 Parochial £'000	2014 Curial £'000	Total £'000	2013 Parochial £'000	2013 Curial £'000	Total £'000
<b>Capital Funds</b>							
Permanent Endowments	16	185	615	800	183	608	791
<b>Income Funds</b>							
Restricted	17	1,611	4,183	5,794	1,565	1,813	3,378
Unrestricted Designated	18	12,972	4,090	17,062	12,499	4,091	16,590
Unrestricted		7,880	9,844	17,724	7,868	6,213	14,081
<b>Total Funds</b>	22	22,648	18,732	41,380	22,115	12,725	34,840

Approved and authorised for issue by the Board of Trustees on  
and signed on their behalf by:

23/10/2015

*+ Declan Lang*  
Rt. Rev. Declan Lang  
Bishop of Clifton  
(CHAIRMAN)

The notes on pages 6 to 26 form an integral part of these financial statements.

**CLIFTON DIOCESAN TRUST**  
**CASH FLOW STATEMENT**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

	Note	2014		2013	
		£'000	£'000	£'000	£'000
<b>Net Cash Inflow/(Outflow) from Operating Activities</b>	23		368		(177)
<b>Returns on Investments and Servicing of Finance</b>					
Dividends Received		183		156	
Interest Received		296		425	
Income on Investment Properties		53		47	
		-----	532	-----	628
<b>Capital Expenditure and Financial Investment</b>					
Purchase of Tangible Fixed Assets		(873)		(80)	
Purchase of Fixed Asset Investments		(2,336)		-	
Sales of Tangible Fixed Assets		5,617		1,287	
Sales of Fixed Asset Investments		1,336		-	
		-----	3,744	-----	1,207
<b>Net Cash Inflow Before Management of Liquid Resources and Financing Management of Liquid Resources</b>			4,644		1,658
<b>Financing</b>					
New Loans Received		-		8	
Repayment of Loans		(4)		(10)	
		-----	(4)	-----	(2)
<b>Increase in Cash for the Year</b>	23		4,640		1,656
			=====		=====

The notes on pages 6 to 27 form an integral part of these financial statements.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014**

**1. ACCOUNTING POLICIES**

**Basis of Accounting**

The financial statements have been prepared in accordance with the historical cost convention (as modified for the revaluation of fixed asset investments), applicable accounting standards, the Charities Act 2011 and the Statement of Recommended Practice - Accounting and Reporting by Charities (SORP 2005). The principal accounting policies which have been adopted on a consistent basis within that convention are set out below.

**Incoming Resources**

Income is recognised in the period in which the Charity is entitled to receipt and the amount can be measured with reasonable certainty.

Donations and any associated income tax reclaimable from the HM Revenue and Customs are recognised on a receivable basis. Donations received for the general purposes of the Charity are credited to unrestricted funds. Donations subject to specific wishes of the donors are carried to relevant restricted funds.

Legacies are accounted for as they are received or, if before receipt, following confirmation of entitlement.

Donated assets are included in the Statement of Financial Activities on a receivable basis using the lower of market value or the value to the Diocese.

Sundry grant income and grants obtained on behalf of School Governors are accounted for on a receivable basis (see Schools Accounting Policy below). Fundraising income is shown net of associated costs.

Income arising from sales of property is recognised as soon as there is a binding agreement. This is usually the date of exchange of contracts. However, if the sale is conditional income is recognised when those conditions have been fulfilled.

All income from endowment funds is restricted income and is expended in accordance with the original terms of the endowment.

**Resources Expended**

Resources expended are accounted for in the period in which the Charity becomes obliged to make a transfer of value to a third party. The irrecoverable element of VAT is included within the item of expense to which it relates.

Where an item of expenditure falls directly within one cost category it is attributed to that category only. Where expenditure involves more than one category it is apportioned on a reasonable and justifiable basis.

Social Clubs' expenditure include salaries, direct expenditure and overhead costs of running the Charity's proprietary social clubs.

Grants and donations are payments the charity makes voluntarily to other institutions or individuals in order to further its objectives. They are charged to the Statement of Financial Activities in the year in which they are payable. As shown in note 4 grants and donations also includes amounts paid to particular charities or funds or spent on specific projects. These sums have been collected from parishioners for these specific purposes.

Costs of charitable activities are analysed in the notes by the type of activity.



**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**1. ACCOUNTING POLICIES (CONTINUED)**

**Resources Expended (Continued)**

Governance includes the costs of maintaining records, preparing the accounts, the secretarial function regarding Trustees and other committee meetings.

**Pensions**

The Trustees designate an amount each year which is allocated to the Priests' Retirement Fund. The Priest's Retirement Fund Committee which manages this fund considers the needs of priests in retirement and makes appropriate grants.

In addition the Parishes made contributions for priests to a Group Personal Pension Scheme and contributions are also paid for certain staff by the Curia to a Defined Contribution Scheme. The assets of the Schemes are held separately from those of the Charity in independently administered funds. The Pension Scheme charge represents contributions payable by the Charity in accordance with the rules of the Schemes.

**Schools**

The Charity owns the land on which its voluntary aided schools are built. The nature of the occupation of the land by these exempt and excepted charities means that the Diocesan Trustees do not have the power to dispose of the land until the school ceases its occupation, which in turn would require the approval of the Secretary of State. Consequently, for the purposes of these financial statements the land is not capitalised. The cost of any land acquired for the purposes of a voluntary aided school is charged to the statement of financial activities in the year of acquisition.

Where it has been agreed with the School Governors and the Department of Education and Skills that a school property and the land on which it is sited is surplus to requirements the share of the proceeds due to the Department of Education and Skills and any other interested parties are netted off the total amount receivable. Therefore, only the amount due to the Charity is credited to the Statement of Financial Activities.

The school buildings are occupied, improved, extended and repaired by the school governors. The nature of the occupation of these buildings by these exempt and excepted charities means that the Diocesan Trustees do not have control over the buildings until the school ceases its occupation, which in turn would require the approval of the Secretary of State. Consequently, for the purposes of these financial statements any cost of new building is written off to the Statement of Financial Activities in the year in which it is incurred.

Any grants donated on behalf of the School Governors are netted off against total costs as are the sums received through the Voluntary Contributions Scheme (VCS) and only the residual cost is included in the Statement of Financial Activities.

The Diocese of Clifton includes 45 (2013: 45) maintained schools, 17 Academies (2013: 17) and 9 independent schools (2013:10). Details of the Diocesan Schools are listed in the Clifton Diocesan Directory.

**Taxation**

The Trustees consider that the Charity is largely exempt from income tax under the provisions of the Income and Corporation Taxes Act 1988 and the Taxation of Taxable Gains Act 1992. However, provision is made for taxation on the Social Clubs income less expenditure.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**1. ACCOUNTING POLICIES (CONTINUED)**

**Tangible Fixed Assets**

Only tangible fixed assets with a cost in excess of £5,000 have been capitalised.

- (i) **Freehold Land**  
 Functional land, (i.e. land used for the primary purpose of the Charity), is included in the financial statements at original cost or where this is not available at an estimate of its historic cost or in the case of donated land, at its fair value at the date of receipt.
- (ii) **Freehold Buildings**  
 Functional buildings (i.e. buildings used for the primary purpose of the Charity) are included in the financial statements at original cost or where this is not available at an estimate of their historic cost or in the case of donated buildings at an estimate of their fair value at the date of receipt. All new functional buildings, improvements and major renovations are capitalised at the cost of construction.

The cost of assets held at 31 December 1996 was estimated based on indexing back reinstatement insurance values to the year of acquisition.

Rents are received in respect of certain properties which are held in furtherance of the Charity's objectives and mostly used by the Diocese. Only surplus space is rented. These properties have, therefore, all been shown as charitable functional properties.

- (iii) **Fixtures, Fittings and Equipment**  
 The costs of churches and the Cathedral include all fixtures and fittings and organs which form part of the fabric of the building. All other fixtures, fittings and equipment are included in the financial statements at cost.

The insured value of buildings' contents not capitalised is £23.6 million (2013: £23.6 million).

- (iv) **Works of Art and Historic Treasures**  
 Individual works of art, historic treasures and plate are not capitalised, as historic cost information is not available. Because of the many locations over which these assets are dispersed and their specialist nature, obtaining reliable information to estimate their cost would be both time consuming and expensive. The Trustees believe that the cost of carrying out such an exercise would outweigh the benefit of this information to the user of the accounts.
- (v) **Motor Vehicles**  
 Motor vehicles have been capitalised and included in the financial statements at their historical cost or in the case of donated assets, at an estimate of the value at the date of acquisition.

**Depreciation**

Depreciation of tangible fixed assets (excluding land) is calculated to write off their cost less any residual value in equal annual instalments over their estimated useful lives as follows:-

Churches built prior to 1941 and the Cathedral	1%	(100 years)
Churches built 1941 and after	1.333%	(75 years)
All Other Freehold Buildings	2%	(50 years)
Motor Vehicles	20%	(5 years)
Fixtures, Fittings and Equipment	33½% - 10%	(3 to 10 years)

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**1. ACCOUNTING POLICIES (CONTINUED)**

**Listed Investments**

Investments are included in the balance sheet at their market value at the balance sheet date. Realised and unrealised gains and losses on investments are included in the Statement of Financial Activities in the year in which they arise. Investment income is credited to income on an accruals basis.

**Investment Properties**

Investment properties are included in the balance sheet at their estimated market value at the balance sheet date. The valuation of investment properties is performed annually by the Trustees. As these assets are recorded at market value no charge for depreciation is made in the accounts.

Realised and unrealised gains and losses on investment properties are included within the Statement of Financial Activities in the year in which they arise.

**Fund Accounting**

Funds held by the Charity are either:

Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the Trustees.

Designated funds – these are funds set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Permanent endowment funds – these funds represent those assets which must be held permanently by the Charity. Income arising on the endowment funds must be used in accordance with the terms of the endowment.

**Cash Flow**

Cash includes cash in hand and deposits repayable on demand less overdrafts repayable on demand. Deposits are repayable on demand if they can be withdrawn at any time without notice and without penalty or if a maturity or period of notice of not more than 24 hours or one working day has been agreed.

Liquid resources represent bank and building society deposits where the period of notice exceeds 24 hours or one working day.

**2. INVESTMENT INCOME AND INTEREST RECEIVABLE**

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Income on UK Listed Investments	183	156
Income on UK Investment Properties	53	47
Interest on UK Cash held at Bank	296	425
	<hr/>	<hr/>
	532	628
	<hr/> <hr/>	<hr/> <hr/>

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

3. OTHER FUNDRAISING	2014			2013		
	Parish £'000	Curial £'000	Total £'000	Parish £'000	Curial £'000	Total £'000
Repository and Newspapers	255	-	255	254	-	254
Fundraising events	367	-	367	361	-	361
Management Charges	-	104	104	-	104	104
Chaplaincy Stipends	31	-	31	37	-	37
Sundry Income	311	-	311	436	28	464
	964	104	1,068	1,088	132	1,220
	964	104	1,068	1,088	132	1,220

4. GRANTS AND DONATIONS

Grants and donations included within charitable expenditure comprise:

	Parish £'000	Curial £'000	Total 2014 £'000	Total 2013 £'000
Grants to Individuals	23	15	38	34
Grants to Institutions	120	5	125	117
Donations spent on Projects	247	-	247	189
	390	20	410	340
	390	20	410	340

Parishes raise money for specific projects; the amounts shown above represent the expenditure relating to those donations.

Third party collections are treated as conduit funds and have been excluded from the results. Third party collections of £440k were paid out in the year (2013: £474k). At 31<sup>st</sup> December 2014 £nil (2013: £nil) third party funds were held by the Diocese.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**5. CHARITABLE EXPENDITURE**

	Unrestricted £'000	Restricted £'000	Endowment £'000	Total 2014 £'000	Total 2013 £'000
<b>Parochial (direct costs)</b>					
Clergy Stipends and Pension					
Contributions and Parish Sisters	419	-	-	419	408
Wages and Employer's National Insurance	550	-	-	550	553
Housekeeping	298	-	-	298	302
Motor	157	-	-	157	171
Repairs and Maintenance	1,658	-	-	1,658	1,366
Gas, Electric, Water and Council Tax	745	-	-	745	811
Church and Other Expenses	679	-	-	679	716
School Expenses	12	-	-	12	21
Administration	302	-	-	302	291
Sundry Expenses	313	-	-	313	346
Depreciation	396	-	-	396	390
Grants and use of restricted donations	118	272	-	390	316
<b>TOTAL PAROCHIAL COSTS</b>	<b>5,647</b>	<b>272</b>	<b>-</b>	<b>5,919</b>	<b>5,691</b>
Allocated curial support costs				748	785
Cost of generating funds				200	287
<b>Total parochial costs shown in SOFA</b>				<b>6,867</b>	<b>6,763</b>

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**5. CHARITABLE EXPENDITURE**  
**(continued)**

	Unrestricted £'000	Restricted £'000	Endowment £'000	Total 2014 £'000	Total 2013 £'000
<b>Curial (direct costs)</b>					
Education	334	3	-	337	336
Marriage, Family and Pastoral	168	8	-	176	159
Ecumenical	33	-	-	33	31
Music and Liturgy	57	-	-	57	55
Clergy Training and Welfare	207	159	-	366	307
Bishop's Office/VG	167	-	-	167	174
Schools Building	46	-	-	46	274
Grants and Gifts	6	14	-	20	24
	<u>Total</u> <b>1,018</b>	<u>184</u>	<u>-</u>	<u>1,202</u>	<u>1,360</u>
<b>Curial (support costs)</b>					
Property Expenses	253	-	-	253	264
Alexander House	52	-	-	52	66
Insurance	204	-	-	204	215
Personnel	14	-	-	14	15
National Catholic Fund	45	-	-	45	56
Finance and Administration	332	-	-	332	329
Depreciation	25	4	-	29	29
(note 7)	<u>Total</u> <b>925</b>	<u>4</u>	<u>-</u>	<u>929</u>	<u>974</u>
<b>Curial (Governance)</b>					
Trustees	5	-	-	5	4
Audit Costs	29	-	-	29	31
Legal	19	-	-	19	13
(note 8)	<u>Total</u> <b>53</b>	<u>-</u>	<u>-</u>	<u>53</u>	<u>48</u>

<b>TOTAL CURIAL COSTS</b>	<b>1,996</b>	<b>188</b>	<b>-</b>	<b>2,184</b>	<b>2,382</b>
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Less support costs allocated to parishes (748) (785)

<b>Total curial costs shown in SOFA</b>	<b>1,436</b>	<b>1,597</b>
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**6. ANALYSIS OF CHARITABLE EXPENDITURE**

	Personnel Costs £'000	Premises Costs £'000	Grants £'000	Allocated Support £'000	Total 2014 £'000	Total 2013 £'000
<b>PARISHES</b>						
Provision for Worship	680	1,638	-	293	2,611	2,530
Support of Clergy	2,048	322	-	299	2,669	2,694
Pastoral and Community	-	830	390	154	1,374	1,228
Education	-	11	-	2	13	24
	<u>2,728</u>	<u>2,801</u>	<u>390</u>	<u>748</u>	<u>6,667</u>	<u>6,476</u>
Total Parishes	<u>2,728</u>	<u>2,801</u>	<u>390</u>	<u>748</u>	<u>6,667</u>	<u>6,476</u>

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**6. ANALYSIS OF CHARITABLE EXPENDITURE (continued)**

	Personnel Costs £'000	Premises Costs £'000	Grants £'000	Allocated Support £'000	Total 2014 £'000	Total 2013 £'000
CURIAL						
Provision for Worship	57	-	-	7	64	63
Support of Clergy	497	41	9	65	612	573
Pastoral and Community	197	10	11	28	246	232
Education	297	86	-	52	435	655
	-----	-----	-----	-----	-----	-----
Total Curial	1,048	137	20	152	1,357	1,523
	=====	=====	=====	=====	=====	=====

Definition and Description

Provision of Worship

- Provision of places of worship
- Ongoing maintenance costs, services etc,
- Materials utilised in support of worship
- Liturgy and Music Departments
- Proportion of Support

Support for Clergy

- Training, support and housing of the clergy (including costs in retirement)
- Presbytery property costs
- Bishop, Vicars General and their associated costs
- Proportion of Support

Pastoral and Community

- Marriage and Family
- Child Protection
- Youth
- Charitable works of Trust
- Ecumenical; Health and Healing
- Community activities (*use of halls*)
- Proportion of Support

Education

- Schools, Colleges and Adult Education, but not the chaplaincy costs associated with universities or schools
- Proportion of Support

Support

- Finance (other than Governance)
- Property Services
- Communications
- Central property costs

Support costs have been allocated on the basis of prime costs incurred in charitable activities with the exception of schools building costs where a specific allocation has been made.

The Charity has paid premiums of £4,611 (2013: £5,321) to provide £10 million of indemnity insurance for the Trustees (2013: £10 million).

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**7. SUPPORT COSTS**

	<b>Parish</b>	<b>Curia</b>	<b>Total</b>	<b>Total</b>
	<b>2014</b>	<b>2014</b>	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Provision for Worship	293	7	300	314
Support of Clergy	299	67	366	396
Pastoral and Community	154	28	182	177
Education	2	53	55	56
	<u>748</u>	<u>155</u>	<u>903</u>	<u>943</u>
Governance (note 8)	-	26	26	27
	<u>748</u>	<u>181</u>	<u>929</u>	<u>970</u>

**8. GOVERNANCE**

	<b>Total</b>	<b>Total</b>
	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Professional Fees:		
Auditors	29	31
Legal	19	13
Trustees	5	4
	<u>53</u>	<u>48</u>
Support	26	27
	<u>79</u>	<u>75</u>
Total shown on SOFA	<u>79</u>	<u>75</u>

**9. STAFF COSTS**

Staff Costs are analysed as follows:-	<b>Parochial</b>	<b>Curial</b>	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>	<b>£'000</b>
Wages and Salaries	578	790	1,368	1,382
Employer's National Insurance	15	70	85	87
Pension Costs	11	41	52	47
	<u>604</u>	<u>901</u>	<u>1,505</u>	<u>1,516</u>



**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**9. STAFF COSTS (CONTINUED)**

The average number of employees during the year on a full time equivalent basis was as follows:-

	2014			2013		
	Parochial No.	Curial No.	Total No.	Parochial No.	Curial No.	Total No.
Costs of Generating Funds (Social Clubs)	4	-	4	5	-	5
Costs of Activities in Furtherance of the Charities Objectives	39	22	61	33	23	56
Management and Administration	-	2	2	-	2	2
	43	24	67	38	25	63
	43	24	67	38	25	63

Two members of staff had emoluments, excluding pension contributions, within the band £60,000 - £70,000 (2013: Two).

None of the Trustees received remuneration for their work as Trustees. The priests who are Trustees are housed and remunerated in their parishes and are reimbursed their expenses for carrying out their priestly duties in the same way as priests who are not Trustees. To assist him in the performance of his duties, the Bishop is provided with a house and his expenses in carrying out his office as Bishop are borne out of curial funds.

Expenses totalling £1,527 (2013: £1,445) were reimbursed to the other Trustees, being £1,527 (2013: £1,356) in respect of travel costs incurred, £nil (2013: £89) in subsistence payments and £nil incidental expenses (2013:£nil). The number of Trustees receiving the reimbursed expenses detailed above amounted to seven (2013: five Trustees).

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**10. TANGIBLE FIXED ASSETS**

	Parochial			Curial			Total £'000	
	Freehold Land £'000	Freehold Buildings £'000	Motor Vehicles £'000	Fixtures, Fittings and Equipment £'000	Freehold Land £'000	Freehold Buildings £'000		Fixtures, Fittings and Equipment £'000
<b>COST</b>								
As at 1 January 2014	565	20,870	53	56	340	1,370	35	23,289
Additions	-	853	9	11	-	-	-	873
Disposals	-	-	(15)	-	-	-	(24)	(39)
As at 31 December 2014	565	21,723	47	67	340	1,370	11	24,123
<b>DEPRECIATION</b>								
As at 1 January 2014	-	8,968	34	48	-	365	28	9,443
Charge for the Year	-	368	7	12	-	25	4	416
Disposals	-	-	(7)	-	-	-	(24)	(31)
As at 31 December 2014	-	9,336	34	60	-	390	8	9,828

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**10. TANGIBLE FIXED ASSETS (CONTINUED)**

	Parochial			Curial					
	Freehold Land £'000	Freehold Buildings £'000	Motor Vehicles £'000	Fixtures, Fittings and Equipment £'000	Freehold Land £'000	Freehold Buildings £'000	Freehold Buildings £'000	Fixtures, Fittings and Equipment £'000	Total £'000
NET BOOK VALUE									
As at 31 December 2014	565	12,387	13	7	340	980	3	1,323	14,295
As at 31 December 2013	565	11,902	19	8	340	1,005	7	1,352	13,846

All tangible fixed assets are used in the direct furtherance of the Charity's objectives.

One property included in freehold buildings is subject to a legal charge of £98,500 plus interest at 5% from 1981. This charge will not crystallise unless the property is sold. The property has been capitalised at deemed cost with a current net book value of £nil (2013: £nil). The Trustees consider that the market value of the property is substantially in excess of this amount.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**11. FIXED ASSET INVESTMENTS**

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Listed Investments	6,711	5,611
UK Investment Properties	1,405	1,405
	<hr/>	<hr/>
	<b>8,116</b>	<b>7,016</b>
	<hr/> <hr/>	<hr/> <hr/>
<b>Listed Investments</b>		
<b>Unit Fund</b>		
	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Market Value brought forward	5,611	4,993
Additions at Cost	2,336	1,883
Fees	(32)	(32)
Sale Proceeds from Disposals	(1,336)	(1,883)
Realised gain / (loss)	(21)	158
Unrealised Appreciation	153	492
	<hr/>	<hr/>
Market Value carried forward	6,711	5,611
	<hr/> <hr/>	<hr/> <hr/>
Book Cost Carried Forward	5,860	4,963
	<hr/> <hr/>	<hr/> <hr/>

No individual investments held, other than unit trust or common investment funds, had a value greater than 5% of the portfolio.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**11. FIXED ASSET INVESTMENTS (CONTINUED)**

**UK Investment Properties**

Investment properties are included at their estimated open market valuation at the balance sheet date. The valuation of investment properties is performed by the Trustees.

Movements in the investment properties held during the year were as follows:-

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Valuation Brought Forward	1,405	1,288
Revaluation to Estimated Open Market Value	-	117
	<hr/>	<hr/>
Valuation Carried Forward	1,405	1,405
	<hr/> <hr/>	<hr/> <hr/>

**Realised Gains / (Losses) on Fixed Asset Investments**

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
On Listed Investments	(21)	158
On Investment Properties	-	-
	<hr/>	<hr/>
	(21)	158
	<hr/> <hr/>	<hr/> <hr/>

**Unrealised Gains on Fixed Asset Investments**

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
On Listed Investments	153	492
On Investment Properties	-	117
	<hr/>	<hr/>
	153	609
	<hr/> <hr/>	<hr/> <hr/>

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**12. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2014 £'000	2013 £'000
DCSF Grants	509	265
Income Tax Recoverable	125	131
Prepayments and Other Debtors	343	614
	<u>977</u>	<u>1,010</u>

Prepayments and other debtors include £16,689 (2013: £19,663) in respect of loans to priests to purchase cars, on which no interest is payable, and which are repayable within four years.

**13. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2014 £'000	2013 £'000
Deposit Fund Balances Held on Behalf of Connected Charities	97	99
Loans	7	11
Proceeds of Sale of School Site Payable	6,471	7,134
Sundry Creditors and Accruals	1,661	1,456
	<u>8,236</u>	<u>8,700</u>

Loans falling due within one year are unsecured.

**14. CREDITORS: AMOUNTS FALLING DUE AFTER MORE THAN ONE YEAR**

The following liabilities disclosed under creditors falling due after more than one year are unsecured.

	2014 £'000	2013 £'000
Sundry creditor	80	-

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**15. LOANS**

	<b>2014</b>	<b>2013</b>
	<b>£'000</b>	<b>£'000</b>
Total Payment Due	7	11
Shown as:		
Due Within One Year	7	11
	7	11

**16. ENDOWMENT FUNDS**

The endowed funds are permanent endowments. The balances on the main funds are as follows:-

	<b>Balance at</b>	<b>Movement in Funds</b>		<b>Balance at</b>
	<b>1 January</b>	<b>Incoming</b>	<b>Expenditure,</b>	<b>31 December</b>
	<b>2014</b>	<b>Resources</b>	<b>Gains, Losses</b>	<b>2014</b>
	<b>£'000</b>	<b>£'000</b>	<b>and Transfers</b>	<b>£'000</b>
			<b>£'000</b>	
Heavens Fund	118	-	1	119
Young Fund	63	-	1	64
Clifton Mission Benefactors Fund	120	-	2	122
Bishop's Maintenance Fund	145	-	2	147
Clergy Training Fund	99	-	1	100
The Lady Herbert of Lea Fund	27	-	-	27
Barnes Trust	16	-	-	16
Lucy Sharp Fund	18	-	-	18
Hensler Fund	14	-	-	14
Sundry Parochial Funds	108	-	2	110
Sundry Curial Funds	63	-	-	63
	791	-	9	800

The Heavens Fund is for the maintenance and education of Catholic orphan girls.

The Young Fund is to assist widows and distressed ladies.

Clifton Mission Benefactors Fund is to say masses for certain individuals.

Bishop's Maintenance Fund income is to be applied for the maintenance of the Bishop of Clifton.

The Lady Herbert of Lea Fund is for the benefit of St. Osmund's Parish, Salisbury.

The Barnes Trust is for the benefit of the Sacred Heart Parish, Tisbury.

The Lucy Sharp Fund is for the benefit of the parishes of St. John's and St. Mary's in Bath, and St. Joseph's in Bridgwater.

The Hensler Fund is for the benefit of the Cathedral Parish.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

17. RESTRICTED FUNDS	Balance at 1 January 2014 £'000	Movement in Funds		Balance at 31 December 2014 £'000
		Incoming Resources £'000	Expenditure, Gains, Losses and Transfers £'000	
<b>Parochial</b>				
Tisbury Parsons Fund	15	-	-	15
Tisbury Jesuit Fund	179	2	(3)	178
Other Parochial Funds	1,371	435	(388)	1,418
	<hr/>	<hr/>	<hr/>	<hr/>
	1,565	437	(391)	1,611
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Curial</b>				
Priests' Retirement Fund (see note 18)	547	204	(115)	636
Clergy Training Fund (see note 19)	-	42	(42)	-
Infirm Priests' Society	282	7	(6)	283
Youth Development	10	-	-	10
Alexander House	37	-	(1)	36
Proceeds of education land sales	-	2,235	-	2,235
Curial Trust Funds	544	42	(9)	577
Other Curial Funds	393	17	(4)	406
	<hr/>	<hr/>	<hr/>	<hr/>
	1,813	2,547	(177)	4,183
	<hr/>	<hr/>	<hr/>	<hr/>
<b>Total Restricted Funds</b>	<b>3,378</b>	<b>2,984</b>	<b>(568)</b>	<b>5,794</b>
	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

Alexander House represents funds donated to assist in the purchase of the Diocesan administrative offices.

Other curial funds comprise special collections, legacies and donations for specific projects within the parishes.

Tisbury Parsons Fund is to be used for the benefit of the people, buildings and activities in the parish of Tisbury and Wardour.

Tisbury Jesuits Fund is to be used for the benefit of the people, buildings and activities of rural parishes of the Diocese.

Other Parochial funds comprise special collections, legacies and donations for specific projects within the parishes.

Infirm Priests' Society is for the relief of infirm, sick and aged Roman Catholic secular priests of the diocese.

Youth Development funds are to be used for the young people of the diocese.

Proceeds of Education Land Sale – Funds restricted for future education use.



**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**18. DESIGNATED FUNDS**

The Trustees have designated the following amounts included within unrestricted funds for specific purposes:

	Balance at 1 January 2014 £'000	Movement in Funds		Balance at 31 December 2014 £'000
		Incoming Resources £'000	Expenditure, Gains, Losses and Transfers £'000	
<b>Parochial</b>				
Unrestricted Fixed Asset Fund	12,499	872	(399)	12,972
<b>Curial</b>				
Clergy Medical Fund	8	1	-	9
Priests Retirement Fund (note 19)	698	-	21	719
Unrestricted Fixed Asset Fund	1,188	-	(23)	1,165
Other Curial Funds	202	-	-	202
St Thomas More Secondary School	1,995	-	-	1,995
	4,091	1	(2)	4,090
Total Designated Funds	16,590	873	(401)	17,062

The Curial and Parochial Fixed Asset Funds represent the net book value of tangible fixed assets less the net book value of tangible fixed assets included in restricted funds. By designating these funds the unrestricted funds in the balance represent the free reserves of the Charity.

The Clergy Medical Fund supports the medical and welfare costs for sick priests and those requiring nursing care.

Other curial funds represent sundry funds designated for specific purposes.

The St Thomas More Secondary School fund represents the proceeds of sale of the school site which are designated for the purposes of future schools' building projects.

**19. PRIESTS' RETIREMENT FUND**

	Balance at 1 January 2014 £'000	Movement in Funds		Balance at 31 December 2014 £'000
		Incoming Resources £'000	Expenditure, Gains, Losses and Transfers £'000	
Restricted Fund	547	204	(115)	636
Designated Fund	698	-	21	719
	1,245	204	(94)	1,355

The Priests' Retirement Fund is a fund to support priests in currently in retirement and those who were 70 years by end of 2012. It is distributed by way of discretionary grants. In addition to the amounts designated above, the Parishes made contributions to a Defined Contribution Group Personal Pension Scheme to provide for the retirement of priests.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**20. CLERGY TRAINING FUND**

	Balance at 1 January 2014 £'000	Movement in Funds		Balance at 31 December 2014 £'000
		Incoming Resources £'000	Expenditure, Gains, Losses and Transfers £'000	
Endowed Fund	99	-	1	100
Restricted Fund	-	42	(42)	-
	99	42	(41)	100
	99	42	(41)	100

The Clergy Training Fund finances the training and ongoing formation of diocesan priests and provides welfare support for priests in need.

**21. TRANSFERS**

	Unrestricted		Restricted/Endowed		Total 2014 £'000
	Parochial £'000	Curial £'000	Parochial £'000	Curial £'000	
Allocated overheads	785	(785)	-	-	-
Diocesan levy	(1,739)	1,739	-	-	-
Interest on loans	(32)	32	-	-	-
Other Transfers and Adjustments	210	(92)	(119)	1	-
	(776)	894	(119)	1	-
	(776)	894	(119)	1	-

Allocated overheads - allocation of diocesan administrative overheads to charitable functions carried out by the parishes.

Levy - the diocesan levy is a contribution from the parishes towards the costs of running the diocese. It is assessed on the basis of parish income.

Interest on loans - charged on diocese loans to parishes.

Other transfers - sundry transfers between funds for ad hoc requirements.

**22. ANALYSIS OF NET ASSETS BETWEEN FUNDS**

	Unrestricted £'000	Restricted £'000	Endowment £'000	Total £'000
Tangible Fixed Assets	14,137	158	-	14,295
Fixed Asset Investments	6,700	775	641	8,116
Net Current Assets	14,029	4,861	159	19,049
Long Term Liabilities	(80)	-	-	(80)
	34,786	5,794	800	41,380
	34,786	5,794	800	41,380

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**23. NOTES TO THE CASH FLOW STATEMENT**

**a. Reconciliation of Net Ingoing Resources to Net Cash Flow from Operating Activities**

	2014 £'000	2013 £'000
Net Incoming Resources	6,441	1,520
Dividends Receivable	(183)	(156)
Interest Receivable	(296)	(425)
Income on Investment Properties	(53)	(47)
Depreciation of Tangible Fixed Assets	416	419
Decrease in Debtors	33	73
Decrease in Creditors	(381)	(286)
Profit on Sale of Fixed Assets	(5,609)	(1,275)
	-----	-----
Net Cash Inflow/(Outflow) from Operating Activities	368	(177)
	=====	=====

**b. Reconciliation of Net Cash Flow to Movement in Net Funds**

	2014 £'000	2013 £'000
Increase in Cash in the Year	4,640	1,656
Cash Outflow from Repayment of Loan	4	10
New Loans Received	-	(8)
	-----	-----
Increase in Net Funds in the Year	4,644	1,658
Net Funds Brought Forward	21,657	19,999
	-----	-----
<b>Net Funds Carried Forward</b>	<b>26,301</b>	<b>21,657</b>
	=====	=====

**c. Analysis of Changes in Net Funds**

	At 1 Jan 2014 £'000	Cash Flow £'000	At 31 Dec 2014 £'000
Short Term Deposits	21,668	4,640	26,308
	-----	-----	-----
Net Cash at Bank and Short Term Deposits	21,668	4,640	26,308
Loans Due for Repayment Within One Year	(11)	4	(7)
	-----	-----	-----
	21,657	4,644	26,301
	=====	=====	=====

Short Term Deposits on more than one day's notice are considered to be liquid resources.

**CLIFTON DIOCESAN TRUST**  
**NOTES TO THE FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 31 DECEMBER 2014 (CONTINUED)**

**24. CHARITABLE COMMITMENTS**

The following commitments in respect of parishes and schools have been agreed at 31 December 2014 although not provided for in the accounts, on the basis that the commitment is to be funded primarily from future income.

	<b>Estimated Costs to Completion £'000</b>	<b>Less DCSF Grants Receivable £'000</b>	<b>Net Commitment 2014 £'000</b>	<b>Net Commitment 2013 £'000</b>
School Building Costs	4,651	4,555	96	25
	-----	-----	-----	-----
	4,651	4,555	96	25
	=====	=====	=====	=====